

# Westgate Parent Association Meeting

## Wednesday, September 21, 2016, Chapman Library

Present: Patricia Baker (Chair), Jodi Lee, Karl Wiebe (Staff Rep), Rachel Franz, Jan Barak-Stelmack, Heidi Grieser, Trina Neufeld, Andrew Krahn, Heather Smith, Sandra Epp, Mardina Andrews

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### 1.0 Welcome

- Patricia read from “All I Really Need to Know I Learned in Kindergarten”.

### 2.0 Approval of the Minutes

- Trina moved that the June 8 2016 minutes be accepted; Seconded – Heidi. Approved and carried.

### 3.0 Approval of the Agenda

- Jodi moved that the Sept 16, 2015 agenda be accepted; Seconded – Heather. Approved and carried.

### 4.0 Reports

#### 4.1 Chair Report (Patricia Baker)

- New family potluck has happened the last 6-7 years. We didn’t have a place this year – there is no lunch room at the church. No back-up facilities/dishes like at Westgate with the kitchen. There are also many events happening in September (meet the teacher, cyclathon, opening night). It was decided to cancel this year. Lori will send an update in the weekly email.
- Uniform sale (Heather Smith) – went well. It was a bit chaotic at the beginning given it was a Friday & early dismissal. Next year – decided not to hold on a Friday.

#### 4.2 No reports – Vice-Chair/Treasurer/Secretary

#### 4.3 Staff Representative report – Karl Wiebe

- Current enrollment: 308 – students; lost a handful due to relocation. 51 new students in grade 7.
- Would like to thank churches who have helped during the relocation: Bethel – exams, sending chapel Douglas - space during the summer Sargent – Lindsay Unger will be preparing meals during the year.
- We are using 3 sites: Chapman School, St. Mary’s Anglican Church (walk); Sturgeon Creek United Church (shuttled). Safety is a concern when walking to the Anglican church. Students cross at the lights. Grade 7&8 monitored by staff.
- Canteen – close to library – offer sandwiches & baking. Cannot sell anything that needs to be reheated in order to serve, i.e. soup.
- Pleased to see staff working together in the first few weeks. Great to see such cooperation. Will be great when we move back to bigger/better facility.

## **5.0 Ongoing Business**

### **5.1 Momentum Gold Card**

- Mardina & Andrew will find out feedback/money returned once she talks to the office.
- No strict deadline with the fundraiser
- Parent Association is responsible for counting/collecting money.
- Need to see what was returned – cards vs money/cheques.

### **5.2 Perogies and Sausage**

- Cutting down on the types available to make distribution/ordering easier
- Due date - Monday, Oct 17<sup>th</sup> – need to give companies 2 weeks.
- No late order will be accepted; Westgate name/contact and phone numbers will make it easier to sort.
- Payment must accompany all orders.

### **5.3 Opening program**

- With Lindsay experiencing less cafeteria sales opportunities this year given no kitchen facilities, we will be asking Lindsay to do the baking. PAC will pay her. Coffee done by the church. PAC responsible for set up & clean up.
- Jodi moved that we hire Lindsay to do the baking for the opening night program at a cost of up to \$400; Seconded – Trina. Approved and carried.

### **5.4 Online fundraising - no report.**

### **5.5 Fundraising**

- Other suggestions have come in from parents – will leave the plans as is for this year.

### **5.6 Position Vacancies**

- One remaining open position: Charleswood Church rep. Calls/Texts have gone out looking for a volunteer.

### **5.7 Staff wish lists**

- Will send out for Oct 12<sup>th</sup> meeting.
- Next would be Feb/March.
- Will do two this year as opposed to three given the move back to Westgate.
- Will do another wish list early in the 2017/2018 school year once back at Westgate location.

### **5.8 Fall Workshop**

- Dealing with Anxiety - John Koop-Harder – October 27<sup>th</sup>. For parents & kids – all ages of kids.
- Karl will check into having it at Sturgeon Creek church – in case not enough room in the library.
- List of topics presented for Spring workshop – will discuss preference at next meeting.

### **5.9 New uniforms**

- Discussion came up at the uniform sale. Mainly the style of the pants. Heather will discuss further with the volunteers who were at the uniform sale.
- This was investigated a few years ago – looked into 3 companies. Decided to wait until after the relocation. Jan will find the report from this committee.
- Karl will ask the staff (Vic Pankratz/Ross Brownlee) for their thoughts.
- Will add to next agenda.

## **6.0 Adjournment**

- Meeting adjourned at 9pm
- Next meeting: Wednesday, October 12th, 2016 – 7pm @ Chapman Library