

Westgate Parent Association Meeting

Wednesday, October 12, 2016, Chapman Library

Present: Patricia Baker (Chair), Jodi Lee, Bob Hummelt (Staff Rep), Rachel Franz, Jan Barak-Stelmack, Heidi Grieser, Andrew Krahn, Heather Smith, Sandra Epp, Mardina Andrews, Shannon Zywina, Mario Breringer

1.0 Welcome

- Discussed Thanksgiving – what we are thankful for. How we can make a change/difference in the world.

2.0 Approval of the Minutes

- Heather moved that the Sept 2016 minutes be accepted; Seconded – Jodi. Approved and carried.

3.0 Approval of the Agenda

- Shannon moved that the Oct 12, 2016 agenda be accepted; Seconded – Andrew. Approved and carried.

4.0 Reports

4.1 Chair Report (Patricia Baker)

- Opening reception – we need better signage. Find out when kids need to be at church. Ask Lindsay to do the baking every year.

4.2 No reports – Vice-Chair/Secretary

4.3 Treasurer Report (Andrew Krahn)

- Bank balance \$19891
- Heather moved that the treasure report/balance sheet be accepted; Seconded – Heidi. Approved and carried.

4.4 Momentum Gold Cards (Andrew Krahn/Mardina Andrews)

- 221 packages distributed; 159 total packages returned; 143 returned with money; 377 returned cards. We are missing cards.
- \$12945 total; ~\$500 straight donation.
- Andrew called some parents about making their cheque out to Westgate in order to get tax receipt.
- Scholarship amount determined at the end of October – once all schools have returned.
- Are we happy with 70%+ return? Does the school year/plans allow us to push for more sales/returns?
 - Decided not to contact parents to ask for cards/money to be returned. Will overlap with other fundraisers.

- o Timing did not work in our favour – chaotic with new location. Some resistance from parents who signed up for capital campaign.

4.5 Staff Representative report – Bob

- Some anxiety/concern about first few weeks. It has been a blessing. Kids are happy as long as they are together with their friends.
- Have encouraged all to “take a deep breath” – staff can deliver same experience that they always have. Some frustration when things don’t work (i.e. wifi) but can still teach.
- Opening program went well – kept to 70 minutes.

5.0 Ongoing Business

5.1 Perogies and Sausage

- All the forms went out.
- Not sure how communication went out to the churches.
- No rep Springsteen / Charleswood/ Hope. Members of PAC will followup with members of those congregations.

5.2 Fundraising

- Beginning of the year – sent out fundraising overview to all parents. List out all fundraisers including cyclothon/workathon. As well as what is done with the money or what has been purchased with the proceeds.

5.3 Staff wish lists

- 9 requests total. Two requests to donate to funds – piano/truck.
- Heidi moved that all wish list items be approved except request for bus & piano for a total of \$2905.49; Seconded – Mario. Approved and carried.
- Heather moved that we defer contribution to piano fund until later in the year; Seconded – Jodi. Approved and carried.
- Jodi moved that we contribute \$5000 to school bus fund; Seconded – Mardina. Approved and carried.
- Will add note to weekly update in regards to how much was contributed to staff wish lists & bus repair.

6.0 New Business

6.1 Sobey’s fundraiser (Shannon Zywna)

- Forms will be sent out November 14th – return date November 28th. Sobey’s needs 5-7 business days to fill order. Pick up at Westgate December 5th. Will be in weekly update starting November 11th.

6.2 Discuss the purpose of the Parent Association.

- Discussion around the purpose & focus of PAC. How do we communicate the work PAC carries out with parents & supporting churches? Make PAC more prominent in website. Need to market PAC.
- Suggest we leave more than normal \$5000 in bank account in order to attract more members, build community, new activities around parent committee.
- Jodi moved that we create a sub-committee - Heather, Jodi, Heidi, Andrew, Mardina – to look at community building; Seconded – Shannon. Approved and carried.

7.0 Adjournment

- Meeting adjourned at 8:45pm
- Next meeting: Wednesday, November 9th, 2016 – 7pm @ Chapman Library