

Westgate Parent Association Meeting

Wednesday, May 10, 2017, Chapman Library

Present:, Karl Wiebe (Staff Rep), Andrew Krahn, Heidi Grieser, Heather Smith, Mardina Andrews, Jodi Lee

Regrets: Patricia Baker (Chair), Rachel Franz

1. Welcome

- Welcome and devotion from Heidi (sitting in as chair for Patricia).

1. Approval of the Minutes

- Karl moved that the April 12, 2017 minutes be accepted; Seconded – Andrew. Approved and carried.

1. Approval of the Agenda

- Jodi moved that the May 10, 2017 agenda be accepted; Seconded – Heather. Approved and carried.

1. Reports

1. Chair Report (Patricia Baker)

- No formal report provided.
- Spring Workshop - The event although well planned, unfortunately not well attended. No formal report provided.

1. No reports – Vice-Chair/Secretary

1. Treasurer Report (Andrew Krahn)

- Income statement was provided. See supporting document.
- All fundraising events have raised more than previous years with the exception of Perogies & Meat. Cost to do the fundraisers is similar.

- Some general conversation ensued about fundraising choices and timing, but all agreed we should keep our 3 traditional fundraisers for next year and re-evaluate in the fall (2017) for the 2018 season.

1. Staff Representative report – Karl Wiebe

- Exam schedule is out on the website.
- Grad ticket information was sent out today.
- CAMS music concert this weekend. (May12-14).

1. Parent Repositioning Sub-Committee (Heather Smith)

- Survey – no questions received from the PA as scheduled. Additional discussion took place and the PA members developed the questions together.
- All agreed that we should do the survey before the end of the school year to better inform our repositioning committee for the fall. Heather will follow up with Rachel.

1. Business Arising

5.1 Momentum scholarship

- No information. Mardena to investigate.

5.2 Staff appreciation

- Heather provided an update. Not all grade reps have been identified so planning has stalled a bit. Massage chairs are booked for Thursday June 1st and a Teacher Appreciation Video will be produced by students. Heather will send out additional information on the event through Lori Hildebrand- Penner in consultation with Patricia.
- Grade reps to date:
 - Grade 7 rep (Tara Birch)/ Grade 12 rep (Norinne Dueck).
 - Grade 8 rep (Elizabeth Abercrombie)/ Grade 11 rep (vacant).
 - Grade 9/ 10 rep (Andrew Krahn).

1. Staff wish lists

- Ozzie dealing with kitchen modification as actioned in the last meeting.

5.4 Access to email and other confidential information.

- Parent Association requests that the Board approve that the PA executive (Chair, Vice Chair, Secretary, and Treasurer) have access to all parent emails through the PA email account.

5.5 Constitution

- New Constitution to be approved in the Fall of 2017 at the AGM. Additional review may be required by the Constitution subcommittee prior to the AGM.

1. New business – to discuss at next meeting

- Karl suggested that the PA publish all meetings dates **and agendas** for the upcoming year in the fall so that parents have visibility to what happens throughout the year. All agreed this was a good idea. Meeting schedule to follow a similar format to this year and be set for the second Wednesday of every month. First meeting is September 20th, 2017. Then Oct. 11.
- Nominations - Need to happen during the next month or two in preparation for a fall ballot. Karl/ Lori and other PA members to forward suggestions to Patricia as soon as possible. No formal subcommittee struck.

7.0 Adjournment

- Meeting adjourned at 8:45pm.
- Next meeting: Wednesday, September 20th, 2017 – 7pm @ Westgate.