

Westgate Parent Association Meeting

Tuesday, October 9, 2018

Present: Heidi Grieser (Chair), Andrew Krahn, Rachel Franz, James Friesen (Staff Rep), Mardina Andrews, Marnie Hilland, Jason Greenall, Gord Stark, Shaun Burgess, Shirley Wong, Norinne Danzinger-Dueck

1.0 Welcome

- Welcome and introductions around the table.

2.0 Approval of the Minutes

- Marnie moved that the September 19, 2018 minutes be accepted; Seconded – Norinne. Approved and carried.

3.0 Approval of the Agenda

- Norinne moved that the October 9, 2018 agenda be accepted; Seconded – Marnie. Approved and carried.

4.0 Reports

4.1 Chair/Vice Chair Report (Heidi Grieser/Jodi Lee)

- No report

4.2 Treasurer Report (Andrew Krahn)

- Online sales - \$2700 as of Oct 9
- Biggest sellers – twin pack, cottage cheese, breakfast sausages
- Sobeys gift cards – they changed the fundraising profits: if you raise \$20000 you used to get 8%; now it is 6%. For Westgate we would lose roughly \$500.
- Will offer Co-op gift cards this year as well. Only valid at 3 grocery stores in city. If \$2500 is raised, we get 10%.
- Fundscript – potential but more complex – not easy to set up for the timing of the Sobeys fundraiser. Something to look into next year.

4.3 Staff Representative report – James Friesen

- Lots of events in September – opening program, new parent dinner, cyclothon. School was busy.
- Thursday, Oct 11 – Capital Campaign Fall Supper

5.0 Ongoing Business

5.1 Review of Opening Program Reception – Norinne Danzinger-Dueck

- Norinne will continue running the reception until son finishes Grade 12
- 3-4 people to help at the event is ideal.
- Donate baking – Norinne will pick up in the morning at school and bring to Bethel later in the day.

- 20 dozen were donated. Once this amount is reached important to send out email letting people know: “thank you we have enough”.
- Purchased napkins for this year & next year.
- Coffee done by Bethel – and they take care of clean-up.
- Someone from Westgate should be at the table serving coffee – regular vs decaf.
- Greeters at the door to the church directing parents to the reception hall.
- Gluten free cookies will be purchased from a bakery as opposed to a parent donation. Next year – only 1 dozen will be needed.
- Will ask Bethel next year if tables need to be put away after reception since they were set up again later in the evening for a banquet.

5.2 Grade Events

- Grade 12 – October 25. Invite has been sent out. Trivia night at hotel banquet hall; potluck snacks. Will send another reminder.
- Grade 9 in November – Details are being worked out.

5.3 Perogy and Sausage Fundraiser

- Order forms have gone out; Andrew and James worked on the website.
- Extra products have been added.
- Confirmed with companies for delivery on Nov 13.
- Put ingredient list on the website. Will also add a blurb/information about the fundraiser – due date; pick up date.

6.0 Upcoming and New Business

6.1 Wish List Forms

- Will go out October 12; Back November 9; will review and approve at November meeting.

6.2 Sobey’s Fundraiser

- Timeline – Nov 16-29. Have it ready to hand out with the perogy orders.
- Pick up December 8.
- Sobey's - 6% over \$20K; 5% for \$5000-19999; under \$5000 is 2%.
- Will check with Co-op regarding turn-around time - \$2500 – 10%
- Save-On Foods? \$4000 to get 6%
- Vanessa Friesen will lead this fundraiser along with Andrew.
- Get any notes/documentation from Shannon.
- Sort/organize & deposit – takes a full day for the organizers.
- Should we consider a different gift card option? Something to consider next year.

6.3 Westgate App

- Is this something we should consider in more detail?
- WMES App – School App – Parents can choose to input their information into the app, i.e. looking for a plumber people can check the app.
- Website is not as secure as an app.
- Bridges both school and PA.
- Apps limited by devices.

- Would have to restructure the website to coordinate with the app; website is hard to navigate via your phone.
- Will discuss again in January.

7.0 Adjournment

- Meeting adjourned at 8:00pm.
- Next meeting: Wednesday, November 14th, 2018 – 7pm @ Westgate.