

Westgate Parent Association Meeting Minutes

October 08, 2025
86 West Gate

Present:

- Parents: Jessica Redcole, Alana Prieset, Greg Chernill
- PA Exec: Cayla McKechnie, Flora Fan, Jeremy Mitchell-Koch, Tammy Sawatzky
- Staff: Heidi Koop

1. **Welcome**

7:35pm start
Introductions

2. **Approval of Agenda**

- a. Motioned by Jeremy Mitchell-Koch. Carried Tammy Sawatzky.

3. **Approval of Minutes - September 9, 2025**

- a. Motioned by Jeremy Mitchell-Koch. Carried Tammy Sawatzky.

4. **Westgate Admin Report**

- a. Heidi highlighted the recent Cyclothon event with wonderful attendance, especially by grade 6 students. Total funding raised is TBD.

5. **Review Action items**

Teacher Requests

- Heidi confirmed she has sent out the forms to the teaching staff.

Opening Ceremony

- We have the opening ceremony tomorrow night (Oct 9). I have arranged an order from Lindsay in the Cafeteria to have snacks ready for pick up tomorrow at around 5pm and I will bring them to the church. I also will return the trays afterwards.
- We ordered 2 pans of chocolate oat squares, 1 each of Lemon square and spice cake, and 2 dozen GF chocolate chip cookies. This amount was based on what was ordered last year and adjusted accordingly. We found out that last year treats were ordered by Johanna Klassen, and paid for by the school.
- We were asked this year and in lieu of the treat bags we normally put together, this was more cost effective and also more efficient timewise.
- The cost ended up being \$182, which was paid to Lindsay already and you'll see that reflected in our financials.

Grade Events - Presented by Jeremy Mitchell-Koch.

- Grade 12 - in the planning stage, early Dec event at Golf Dome
- Grade 8 - Nov 12 event at Activate
- Grade 6, 7, 9, 10 and 11 in process
- Activity ideas: gym/game night at WG, Activate, Golf Dome, Assiniboia Park/Duck Pond Shelter, Lazertopia, Rec Room, Up-Town Alley, Wheelies, trivia night/Kuhoot, Corn Maze, backyard fire pit, indoor volleyball (Beaches)

6. Financials - Presented by Flora Fan.

- Due to the fundraiser, our current financials are ever changing, therefore these financials are only up to date as of the morning of Saturday, October 4th.

Motioned by Greg Chernill. Carried Jeremy Mitche

7. Fundraisers

Fall Freezer fill-up update

- The launch of the fundraiser was on Friday, October 3rd and everything went pretty smoothly. It seems to be well received and the addition of New Bothwell Cheese this year is doing well also.
- Natalie put a graphic up on the Westgate instagram page as well the day of the launch.
- As of yesterday afternoon, our sales are \$4328.50. To give some perspective, last year after the first week our sales were \$2511.50 so we are doing well. Keep in mind we ran the fundraiser last year for over a month.

Fundscrip

- Because we pushed back the perogy fundraiser this year due to the cyclathon, we wont be able to start the Fundscrip Gift Card fundraiser much earlier than last year. I spoke to Heidi, and the dates that worked well were launching it on Halloween day October 31 and running it for only 2 weeks ending on November 14. Then we've set the pick up date on Thursday, November 27 from 3:30-6pm.

Greenhouse Gift cards

- I got an email from Jarrett Davidson letting me know that they run a seed company (T & T Seeds). He asked if maybe they could tag along on one of our fundraisers. I had mentioned that the only one that would make sense is the greenhouse fundraiser. He had mentioned that they do offer gift cards and the return to us would be 18%. I said I would pass it along to the PA to discuss.
- Add T & T Seeds to greenhouse gift card list
- Consider moving the greenhouse fundraiser earlier - February due to school schedule.

8. Staff Requests

PA Staff Request Mandate: Requests should aim to enhance the student experience in ways

that would not be possible within the regular school budget. It is not the PA's responsibility to fund routine school operations, staff, or standard equipment needs.

- None to report on at the moment! Although i did have an email requesting new volleyball jerseys. I directed her to fill out the staff request form and we will look at it from there.

9. **Other/Call for New Business**

Action items:

1. Add T & T Seeds to greenhouse gift card list
2. Consider moving the greenhouse fundraiser earlier - February due to school schedule.

Motion to Adjourn

The meeting was adjourned at 8:31, Motioned by Tammy Sawatzky. Carried Alana Prieset,

NEXT MTG: **Wednesday, November 12, 7:30PM**

