

Westgate Parent Association Meeting Minutes

November 12, 2025
86 West Gate

Present:

- Parents:
- PA Exec: Cayla McKechnie, Jeremy Mitchel-Koch, Tammy Sawatzky,
- Staff: Heidi Koop

1. **Welcome**

2. **Approval of Agenda**

- a. Motioned by . Carried by .

3. **Approval of Minutes - September 9, 2025**

- a. Motioned by . Carried by .

4. **Westgate Admin Report**

- a.

5. **Review Action items**

Grade Event Planning (Presented by Jeremy Mitchel-Koch)

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6. **Financials** - Presented by Cayla McKechnie (Flora Fan is away on holidays)

- Due to the fundraiser, our current financials are ever changing, therefore these financials are only up to date as of the morning of Saturday, November 8th.

Motioned by . Carried by

7. **Fundraisers**

Fall Freezer fill-up update

- Our fall freezer fill-up was successful! Pick up is tomorrow from 3:30 to 6pm. Most of the volunteer positions are full and i think we are good for tomorrow. Sandi Conrad as well as Jeremy will be here in the morning to receive orders. I am not able to be there until just before 5pm.
- New Bothwell Cheese and Country Perogy will be here at 9:30 and Deb's Meatbuns and Pioneer Meats will be delivering at 10:30. I've left the bags and packing slips along with all payments in the office for them in the morning.
- I've asked Ryan Beumister to have tables ready for the pick up tomorrow and I've coordinated with Lori to have some clipboards and pens available as well.
- Lindsay in the cafeteria is providing a light lunch to the packers as they are busy and don't have much time to grab food. I think it's wraps and oat squares. As well as hot chocolate so that's fantastic!
- As far as profits go; our total profit is \$3,751. Meatbuns =\$825, New Bothwell Cheese =\$674, Country Perogy =\$1498, and Pioneer Meat =\$754. Slightly down from last year but it was just the return percentages weren't as favourable as last year.

Fundscrip

- The Fundscrip Gift Card Fundraiser is over in 2 days. We are significantly behind from last year's sales but I believe that's mostly due to 1 order.
- Our sales are at \$7560.00 and profits are only \$284.65. Hopefully we get some good orders in the next couple days to make it a bit more successful.

Greenhouse Gift cards

- I received an email from Ray DuBois, owner of Ron Paul Garden Centre to ask if we could add them to the Greenhouse fundraiser as well. They are happy to do a 20% return and their gift cards are good on all items except Barkman Concrete products.
- I messaged Heidi about running the Greenhouse Fundraiser from February 6-27, with pick up being March 12.

8. Staff Requests

PA Staff Request Mandate: Requests should aim to enhance the student experience in ways that would not be possible within the regular school budget. It is not the PA's responsibility to fund routine school operations, staff, or standard equipment needs.

- None to report on at the moment!

9. Other/Call for New Business

Action items:

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Motion to Adjourn

The meeting was adjourned at 8:31, Motioned by Tammy Sawatzky. Carried Alana Prieset,

NEXT MTG: **Wednesday, November 12, 7:30PM**

