

# Westgate Parent Association Meeting Minutes

May 12, 2026  
86 West Gate, Winnipeg MB

## Present:

- Parent: n/a
- PA Exec: Cayla McKechnie, Jeremy Mitchell-Koch, Flora Fan, Tammy Sawatzky
- Staff: Heidi Koop

## 1. Welcome

- a. Meeting started at 7:34pm

## 2. Approval of Agenda

- b. Motion by Tammy Sawatzky, Carried by Jeremy Mitchell-Koch

## 3. Approval of Minutes - April 7, 2026

- c. Motion Flora Fan , Carried by Jeremy Mitchell-Koch

## 4. Westgate Admin Report (Heidi Koop)

- Bursary Banquet (May 11) was well attended.
- Community Service Day (May 13) is the last student fundraiser. Students serve all around the city. Unique this year is a partnership with CancerCare Manitoba and the Manitoba Band Association. It featured a composition 'Wave of Light' that was written by a Manitoba composer and is being performed around the province. 10% of money raised from the community service day is going to CancerCare MB.
- James and Heidi are attending Canadian Association of Mennonite Schools (CAMS) Thursday and Friday (May 14-15).
- Encouraging grade 12 students to dig a little deeper and stay the course just a little bit longer.
- Teachers leaving and new teachers arriving means course changes. Lorne Brown is retiring after 40 years and will give the graduation address- Jesus Love You!

## 5. Review Action items

### Staff Appreciation Week\_(Jeremy Mitchell-Koch)

- Email to parents for donations
- Monday: Taco Monday, grade 6-7
- Tuesday: Pulled pork and salad, cinnamon buns: grade 8-9
- Wednesday: Soup and brunch, grade 10
- Thursday: tbd, grade 11
- Friday: Wings and Things, grade 12

### Grad Yard Signs

- Sent out an “are you interested” email to all grade 12 parents. So far we’ve had 31 responses for a total of 38 signs. Will put out a reminder this week and final numbers at the end of next week.

### Next Year Exec Team

- Who is able to stay on PA? I will put out an email in the coming weeks to put a bug in people’s ears about who may want to help out on the PA next year.
  - Finance and Secretary positions are open

## 6. Financials - Presented by Flora Fan

- See attached financial documents.
- Motion by Flora Fan, Carried by Cayla McKechnie

## 7. Fundraisers

- None

## 8. Staff Requests

PA Staff Request Mandate: Requests should aim to enhance the student experience in

ways that would not be possible within the regular school budget. It is not the PA's responsibility to fund routine school operations, staff, or standard equipment needs.

- We received a request from Mrs Bishop-Wiebe for bells for the grade 6 class. They are around \$285 per set of 20 bells. We all agreed that we would donate enough for 3 full sets which would be roughly \$1000.
  - Approval of expense was given via What's App conversation

#### 9. Other/Call for New Business

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#### **Motion to Adjourn 8:04pm**

The meeting was adjourned at

Motion by Jeremy Mitchell-Koch , Carried by Cayla McKechnie

**NEXT MTG: AGM June 9, 2026 at 7:30pm**